



3324 Chicago Rd Suite 1N Steger IL

www.RoomToMoveStudio.com

708 949-MOVE

Studio Rental Application

Must be 18 to apply

Name _____ Phone # _____

Address _____ City _____ State _____ Zip _____

Email _____

Organization _____

Purpose of use _____

List of requested times & descriptions. If you plan on hosting events at Room To Move with any regularity, We suggest adding as many dates to one contract at one time. This insures you the best price for your continuing support of our space.

Rates

\$30/hr ~ \$50/2hrs ~ \$70/3hrs ~ 30% total of 4+ hrs

Date / Day	Time	Purpose	# of hours

Additional Services Offered		Total Hours x's \$30 (if applicable)	\$
Key Rental - \$20		Discount Amount (if applicable)	-
Staff Rental - \$10/hour		Total Rental Fee	\$
Piano Rental - \$50/event			
Teacher Fee - \$60/hr		Security Deposit Check - \$250	
Marketing Fee - \$20/event			

Grand Total Due \$ _____
(security deposit not included)

Terms

Renter agrees to pay in advance all RTM rental fees as well as any additional charges incurred by self, guests, or family. Rent is to be paid by cash, check, or money order made out to Loren Harn. Any dishonored checks will be treated as unpaid rent and will incur an additional charge of \$35.

Security Deposit

RTM requires a security deposit of \$250 (in the form of a check that will be staples to this contract) to secure compliance with the terms and conditions of this agreement. Deposit check will be returned to Renter if/when RTM passes final inspection. The check will be cashed to cover any amount necessary to pay RTM; a) any unpaid rent, b) cleaning costs, c) cost for repair of damages to premises and/or common areas above ordinary wear and tear, and d) any other amount legally allowable under the terms of this agreement. A written accounting of said charges shall be presented to Renter within 7 days of rented time. If deposits do not cover such costs and damages, the Renter shall immediately pay said additional costs for damages to RTM. Memberships Waive Security Deposits.

Instructor Insurance

Instructors intending to teach classes or workshops at Room To Move must obtain and maintain at all times professional liability insurance in such minimum amount as set forth by the fitness profession. Renter agrees to add RTM as an additional insured party to such insurance policy and upon request shall furnish RTM with a copy of said policy. Instructors agree to pay all RTM charges incurred by self, guests, or family.

Use & Guests

RTM is to be used solely by Renter. Renter hereby assumes responsibility for all Guests brought into the space. Guests will be bound by the same rules and regulations as the Renter. Renter will be financially responsible for any damage caused by the Renter or Renters.

Rules & Regulations

- RTM is not responsible for the personal property of Renter or Renters Guests while on premises.
- Be respectful of the neighbors while choosing the volume of music. We share a common wall with a neighboring business.
- Clean up is the responsibility of Renter.
- The Rules and Regulations contained herein are not inclusive. Signs posted in the space, directions from RTM staff, and other written guidelines will serve as additional rules.
- RTM reserves the right to amend the Rules and Regulations without notice.
- RTM is willing to accommodate most reasonable requests if given ample notice.

Rental Privileges

- Renters have use of RTM's dance space, waiting area, stereo (with iPod hook up), television, folding chairs & tables, hallway, and private bathroom. Just about anything we have you are welcome to respectfully use.

Indemnification

Renter agrees to indemnify and reimburse RTM and its agents for all claims, costs, and expenses of every kind, including reasonable attorney's fees, arising from Renters professional malpractice, or Renters improper use of the facilities, or from any breach or default on the part of Renter in the performance of any term of this agreement, or from any other unreasonable act of neglect on the part of Instructor/Artist or Instructor/Artists guests and/or students.

Termination Of Contract

RTM reserves the right at any time to terminate and/or suspend the rental privileges of any Instructor/Artist for failure to comply with any of the Rules and Regulations or for conduct that RTM determines improper or detrimental to RTM or other Renters. The terminated Renter will remain liable for all indebtedness incurred prior to the termination.

Cancellations

Cancellations must be made with at least one week notice. Failure of notice will result in loss of deposit or full rental fee. Whichever is less.

Receipt Of Agreement

The undersigned has read and understand this agreement, agrees to be bound by such terms and conditions, and acknowledges receipt of a copy of this rental agreement.

Renter Signature _____ Date _____

Attach Waiver!